

# LEXTON INDUSTRIES, INC.

321 W. 135th St.  
Los Angeles, CA 90061  
**(RETURNS ADDRESS)**

664-A Freeman Lane PMB # 308  
Grass Valley, CA 95949  
phone 323 284 2188 / toll free fax 1 866 281 8605  
email: servicedesk@lextonfans.com



## Replacement Policy:

Products purchased from Lexton Industries Inc. and under warranty may be returned by following these steps:

1. Contact Lexton Industries Inc. Service Desk at servicedesk@lextonfans.com or 323 284 2188 to obtain an RMA number. Return Material Authorization (RMA) Form.
2. Fill out the Return Material Authorization Form in its entirety, place the RMA Form in the box with the item(s) being returned.
3. Return the authorized item(s) per shipping instructions, by prepaid freight.
4. Our Replacement Department will process your request. Under Warranty must provide original reseller invoice in order to verify warranty coverage.

**RMA#**

## Consumer Return Material Authorization (RMA) Form

Company: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Date Issued: \_\_\_\_\_

Quantity	Model #	Description	Reason for Return	Order Number	Order Date

### Shipping Instructions:

1. Be sure to obtain an RMA number & clearly mark the outside of the box(s) with the RMA number.
2. Ship only the items that are authorized, freight charge must be prepaid or shipment will be refused.
3. Ship returned items to:  
**LEXTON INDUSTRIES, Inc.**  
**ATTN: Service Desk**  
**321 W. 135th St.**  
**Los Angeles, CA 90061**

### Sample Address Label with RMA number

John Smith  
ABC Corporation  
123 South Street

LEXTON INDUSTRIES, Inc.  
ATTN: Service Desk  
321 W. 135th St.  
Los Angeles, CA 90061

**RMA#: 123456**

Shipments received by Lexton Industries Inc. without an RMA number will be refused. Freight must be prepaid or shipment will be refused.

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Return Approval: \_\_\_\_\_ Date: \_\_\_\_\_